CLEANING/STORAGE

_FAN CLEANING_

• Always unplug the fan before cleaning or disassembling.
• Do not allow water to drip on or into the fan motor housing.
• Be sure to use a soft cloth moistened with mild soap solution.
• Do not use any of the following as a cleaner:
  • Gasoline, thinner, benzene, or spirits.

_Fan Blade Cleaning_

STEP 1: To access the fan blade, remove the front grill and the fan blade cap.
STEP 2: Clean the fan blade, front and rear grills with a soft, moist cloth.
STEP 3: Reassemble, tightly close blade cap, and securely fasten the front grill.

_Fan Head, Base, and Pole Cleaning_

Using a soft, moist cloth, with or without a mild soap solution, carefully clean the fan base, pole, and head. Please see caution around the motor housing area. Do not allow the motor or other electrical components to be exposed to water.

_FAN STORAGE_

Your fan can be stored in the off-season either partially disassembled or assembled. It is important to keep it in a safe, dry location.

_How to Obtain Warranty Service_

If you have any questions regarding your product or would like more information about Holmes products, please contact our Consumer Service, Department at 1-800-546-5637 or visit our website at www.holmesproducts.com.

20-inch (50 cm) Power Stand Fan

Please read and save these important instructions.
IMPORTANT SAFETY INSTRUCTIONS

When using electrical appliances, basic safety precautions should always be taken including:

1. Read all instructions before using this appliance.
2. Do not use outdoors.
3. Do not let the cord hang over the edge of a table, counter, or similar surface.
4. Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions, or is dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.
5. Unplug from outlet when not in use, when moving cord, or before putting fan into storage.
6. Do not use under Favor of children, pets, or near heating appliances.
7. Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions, or is dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.
8. To avoid fire hazard, NEVER place the cord under a rug, throw rug, runner, or similar covering. Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions, or is dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.
9. Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions, or is dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.

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9. Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions, or is dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.
10. Do not use outdoors.

This appliance has a polarized plug (one blade is wider than the other). To reduce the risk of electric shock, this plug is intended to fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet. Do not attempt to modify this plug or device to fit in an outlet in any way.

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1. Read all instructions before using this appliance.
2. Do not use outdoors.
3. Do not let the cord hang over the edge of a table, counter, or similar surface.
4. Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions, or is dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.

INITIAL ASSEMBLY INSTRUCTIONS

Base Assembly (See Figure 1)

You will need the base and four extension legs. Push in the small tab located on the bottom of each extension leg and snap into base.

Figure 2

Pole Assembly (See Figure 2)

1. Remove the height adjustment collar over the pole by turning clockwise (Refer to Figure 2).
2. Take the pole assembly, with the solid end down, and insert it into the base. The hollow end of the pole will be facing up.
3. Replace the height adjustment collar over the pole. Align it down the pole, and secure by turning clockwise (Refer to Figure 2).

Fan Head Assembly (See Figure 4 - 6)

1. Position the rear grill over the motor shaft, making certain the 2 notches at the top and bottom of the rear grill fit over the 2 posts on the motor housing. Please make sure the rear grill is securely against the motor housing (Refer to Figure 4).
2. Secure the rear grill in its place using the rear grill mounting ring. Turn this ring clockwise and tighten (Refer to Figure 4).
3. Slide the fan blade, with the hollowed interior of the blade facing towards the rear grill firmly onto the motor shaft. Make sure the shaft protrudes from the front of the blade (Refer to Figure 6).
4. Secure the fan blade onto the motor shaft by turning the fan blade cap in a clockwise direction until it is firm.
5. Proprietor the front grill by simply snapping the front grill cap over the front of the blade assembly (Refer to Figure 6).
6. Center the front grill by aligning the Holmes logo so it is horizontal andparallel to the floor. Then secure the front grill by turning the adjustment collar completely together by snapping into place. Lastly, tighten the securing screw against the bottom of the fan blade (Refer to Figure 6).

Final Assembly

1. First, place the fan head assembly onto the upper pole, align the upper pole screw post until a secure fit is obtained.
2. Insert the tilt adjustment knob into the neck joint and tighten in place.

OPERATING INSTRUCTIONS

1. Set base on a dry, level surface.
2. Please make sure the Speed Control Knob is in the OFF position. The Speed Control Knob is located on the top of the Fan Motor Housing.
3. Plug cord into any standard 120 volt AC outlet.
4. Place plug on a solid, flat surface. Insert new 5 Amp, 125 Volt fuse into fuse compartment and use Fuse Replacement Kit (see Figure 7).
5. The SPEED is adjusted by turning the control knob to the desired setting. The Oscillation Knob is located on the top of the Fan Motor Housing. To Start Oscillation, pull Oscillation Knob down. To Stop Oscillation, pull Oscillation Knob up to release.

ADJUSTMENT INSTRUCTIONS

Tilt Adjustment

Follow these instructions to tilt the fan head for upward angle air movement.

1. Change the tilting angle of the fan head: Simply turn the Tilt Adjustment Knob (Refer to Figure 5).
2. Move the fan head to the desired angle, and firmly tighten the knob to lock in place.

Height Adjustment

Follow these instructions to adjust the height of the fan:

1. Turn the height adjustment collar clockwise to loosen poles.
2. Adjust the extension pole to the desired height, and firmly tighten the height adjustment collar in a clockwise direction.

Cleaning/ Maintenance Instructions

Follow these instructions to correctly and safely care for your stand fan. Please remember:

Replaceable Fuse

If your (5 Amp, 125 Volt) replaceable fuse blows, please order a new fuse at 1-800-546-5637. Follow the below instructions to replace the fuse on the plug.

User Servicing Instructions

1. Unplug your fan. Group plug and remove from the receptacle or other outlet device. Do not unplug by pulling on cord.
2. To replace the fuse, simply using your thumb or a flathead screwdriver to slide the cover down towards the prongs. Make sure that the fuse cover is completely open before attempting to replace fuse.
3. Remove fuse carefully by using a small screwdriver to pry the fuse out of the compartment by the metal ends of the fuse (Refer to Figure 7).

REPLACEABLE FUSE INSTRUCTIONS

1. Please plug into a solid, flat surface. Insert new 5 Amp, 125 Volt fuse into fuse compartment and use a small screwdriver to secure the metal ends of the fuse into the compartment.
2. Caution: Risk of fan. Replace fuse only with 5 Amp, 125 Volt fuse.
3. Slide fuse cover completely closed. If cutter cover is difficult to close, make sure fuse is inserted properly by pressing down on metal ends of the fuse.
4. Risk of fan. Do not replace attachment plug. Contact technical service (fan) should not be removed. Discard product if the attachment plug is damaged.

This appliance has a polarized plug (one blade is wider than the other). To reduce the risk of electric shock, this plug is intended to fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet. Do not attempt to modify this plug or device to fit in an outlet in any way.

FEATURES - OPERATIONS